

UNITED STATES PROBATION /PRETRIAL SERVICES JOB SEARCH LOG

NAME: _____

PACTS No.: _____

INSTRUCTIONS: You must complete the Job Search Log for every contact you make. You must show you made the required number of employer contacts as directed by the Probation Office and/or participated in the in-person job-search activities each week. Employers may be recalled to verify any listed contacts. Logs must be turned in weekly or as directed by the Probation Office.

Contact #	DATE: mm/dd/yy	Business Name & Complete Address or CTWorks Office	Contact Information (include phone number for all contacts)	Person Contacted	Type of Work Description of Activity	Status/Results
		_____ Street Address or PO Box _____ City, State, Zip Code	<input type="checkbox"/> Mail <input type="checkbox"/> Fax # _____ <input type="checkbox"/> Email _____ <input type="checkbox"/> In Person <input type="checkbox"/> Phone # _____ <input type="checkbox"/> Internet/Web			<input type="checkbox"/> Résumé/Application <input type="checkbox"/> Not Hiring <input type="checkbox"/> Interview <input type="checkbox"/> Follow-up call <input type="checkbox"/> _____ <input type="checkbox"/> _____
		_____ Street Address or PO Box _____ City, State, Zip Code	<input type="checkbox"/> Mail <input type="checkbox"/> Fax # _____ <input type="checkbox"/> Email _____ <input type="checkbox"/> In Person <input type="checkbox"/> Phone # _____ <input type="checkbox"/> Internet/Web			<input type="checkbox"/> Résumé/Application <input type="checkbox"/> Not Hiring <input type="checkbox"/> Interview <input type="checkbox"/> Follow-up call <input type="checkbox"/> _____ <input type="checkbox"/> _____
		_____ Street Address or PO Box _____ City, State, Zip Code	<input type="checkbox"/> Mail <input type="checkbox"/> Fax # _____ <input type="checkbox"/> Email _____ <input type="checkbox"/> In Person <input type="checkbox"/> Phone # _____ <input type="checkbox"/> Internet/Web			<input type="checkbox"/> Résumé/Application <input type="checkbox"/> Not Hiring <input type="checkbox"/> Interview <input type="checkbox"/> Follow-up call <input type="checkbox"/> _____ <input type="checkbox"/> _____
		_____ Street Address or PO Box _____ City, State, Zip Code	<input type="checkbox"/> Mail <input type="checkbox"/> Fax # _____ <input type="checkbox"/> Email _____ <input type="checkbox"/> In Person <input type="checkbox"/> Phone # _____ <input type="checkbox"/> Internet/Web			<input type="checkbox"/> Résumé/Application <input type="checkbox"/> Not Hiring <input type="checkbox"/> Interview <input type="checkbox"/> Follow-up call <input type="checkbox"/> _____ <input type="checkbox"/> _____

		_____ Street Address or PO Box _____ City, State, Zip Code	<input type="checkbox"/> Mail <input type="checkbox"/> Fax # _____ <input type="checkbox"/> Email _____ <input type="checkbox"/> In Person <input type="checkbox"/> Phone # _____ <input type="checkbox"/> Internet/Web			<input type="checkbox"/> Résumé/Application <input type="checkbox"/> Not Hiring <input type="checkbox"/> Interview <input type="checkbox"/> Follow-up call <input type="checkbox"/> _____ <input type="checkbox"/> _____
		_____ Street Address or PO Box _____ City, State, Zip Code	<input type="checkbox"/> Mail <input type="checkbox"/> Fax # _____ <input type="checkbox"/> Email _____ <input type="checkbox"/> In Person <input type="checkbox"/> Phone # _____ <input type="checkbox"/> Internet/Web			<input type="checkbox"/> Résumé/Application <input type="checkbox"/> Not Hiring <input type="checkbox"/> Interview <input type="checkbox"/> Follow-up call <input type="checkbox"/> _____ <input type="checkbox"/> _____
		_____ Street Address or PO Box _____ City, State, Zip Code	<input type="checkbox"/> Mail <input type="checkbox"/> Fax # _____ <input type="checkbox"/> Email _____ <input type="checkbox"/> In Person <input type="checkbox"/> Phone # _____ <input type="checkbox"/> Internet/Web			<input type="checkbox"/> Résumé/Application <input type="checkbox"/> Not Hiring <input type="checkbox"/> Interview <input type="checkbox"/> Follow-up call <input type="checkbox"/> _____ <input type="checkbox"/> _____
		_____ Street Address or PO Box _____ City, State, Zip Code	<input type="checkbox"/> Mail <input type="checkbox"/> Fax # _____ <input type="checkbox"/> Email _____ <input type="checkbox"/> In Person <input type="checkbox"/> Phone # _____ <input type="checkbox"/> Internet/Web			<input type="checkbox"/> Résumé/Application <input type="checkbox"/> Not Hiring <input type="checkbox"/> Interview <input type="checkbox"/> Follow-up call <input type="checkbox"/> _____ <input type="checkbox"/> _____
		_____ Street Address or PO Box _____ City, State, Zip Code	<input type="checkbox"/> Mail <input type="checkbox"/> Fax # _____ <input type="checkbox"/> Email _____ <input type="checkbox"/> In Person <input type="checkbox"/> Phone # _____ <input type="checkbox"/> Internet/Web			<input type="checkbox"/> Résumé/Application <input type="checkbox"/> Not Hiring <input type="checkbox"/> Interview <input type="checkbox"/> Follow-up call <input type="checkbox"/> _____ <input type="checkbox"/> _____